

PL/mf

19 June 2008

Dear Student

The SQA plans to post examination results to all candidates to arrive on 5 August 2008. In the light of these results, it may be that you will need to reconsider the subjects you are studying during Session 2008/09. Please bear in mind that, because of staffing constraints, there is no guarantee that we will be able to meet **all** requests.

You will know that results are available electronically on the same day – you all received a leaflet from Mr Glasby about this. You **MUST** register with www.whywait.org.uk if you wish to access your results in this way.

I will be available in school on **Monday 18th** and **Tuesday 19th August** from **10.30am** until **3.30pm** to deal with any changes. It is important that you come at these times to ensure a smooth start to the new session. Changes will not be done on any other days. **Only those students who wish to change to other subjects because of exam results should come in then.** There is no need to come in if you only wish to change **levels** – that will be done by departments during class time.

Appeals: It is not necessary to contact the school about any appeal; if we have evidence for an appeal, we will automatically do this. However, if you wish reassurance, please send a letter **without delay** to the Principal Teacher of the subject concerned. If an appeal is required to meet university requirements, please send a letter to Mr Glasby **IMMEDIATELY** giving details of the institution as well as the subject for which the appeal is requested.

Finally, please share this information with your parents. I hope you have a good holiday.

Yours sincerely

Patricia M Lamont
Depute Head Teacher